

2017 Resolutions

<u>Number</u>	<u>Description</u>
17/18- 1	Amendment of the 2017 Introduced Budget
17/18- 2	2017 Adopted Budget Resolution
17/18- 3	Adoption of Temporary Budget for 2017
17/18- 4	Authorizing Meeting Schedule for 2017/2018
17/18- 5	Authorizing Appointment of Accountant for 2017/2018
17/18- 6	Authorizing Appointment of Attorney for 2017/2018
17/18- 7	Authorizing Appointment of Auditor for 2017/2018
17/18- 8	Designation of Official Newspaper Publications for 2017/2018
17/18- 9	Authorizing Approval of Payment of Claims
17/18- 10	Authorizing Annual Salary for Fire Commissioners
17/18- 11	Designation of Surety Bond for Fire Commissioners
17/18- 12	Adoption of Cash Management Plan
17/18 -13	Acceptance of Annual Audit
17/18 -14	Disposal of Property – 2001 Dodge Ram 2500 Pick up
17/18 -15	Authorizing Budget Transfer Relative to 2017 Budget
17/18 -16	Introduction of 2018 Budget
17/18 -17	Fire Coordinator Salary Increase

**The Commissioners of Fire District No. 1
in the Township of South Brunswick
County of Middlesex**

RESOLUTION NO. 17/18 - # 1

Amendment of the 2017 Introduced Budget

WHEREAS, the 2017 Budget of South Brunswick Fire District No. 1 was introduced on December 9, 2016, and

WHEREAS, the Board of Commissioners are desirous of amending said introduced budget, and

WHEREAS, amendments to the budget are permitted in accordance with N.J.A.C. 5:31-2.8, and

WHEREAS, no amendment to the budget shall become effective prior to approval by the Director of the Division of Local Government Services,

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Fire District No. 1 in the Township of South Brunswick in the County of Middlesex that the budget for the year ended December 31, 2017 is hereby amended as follows:

ANTICIPATED REVENUES	<u>From</u>	<u>To</u>
Fund Balance Utilized	\$ 40,244	\$ 47,244
Total Revenues	\$ 855,793	\$ 862,793
 APPROPRIATIONS		
Elections	\$ 500	\$ 1,000
Sub Station Improvements	\$ 2,000	\$ 3,000
Sub Station Grounds	\$ 3,500	\$ 4,000
Sub Station Building Maintenance	\$ 4,000	\$ 5,000
Sub Station Water and Sewer	\$ 2,500	\$ 3,000
Communication Costs	\$ 10,000	\$ 11,000
Firefighter Fitness	\$ 3,000	\$ 4,000
Ladder and Hose	\$ 4,500	\$ 5,500
Maintenance Agreements	\$ 2,500	\$ 3,000
Total Appropriations	\$ 855,793	\$ 862,793

BE IT FURTHER RESOLVED that this resolution is adopted prior to the public hearing and adoption of the 2017 Budget.

BE IT FURTHER RESOLVED that the Director of the Division of Local Government Services is hereby requested to approve this amendment in accordance with N.J.A.C. 5:31-2.8.

Member	Aye	Nay	Abstain	Absent
William Orchard	✓			
Richard Josephson	✓			
Sarah Berezansky	✓			
Kris Olson	✓			
Arthur Tarnowski	✓			

It is hereby certified that this is a true copy of a resolution amending the budget as introduced by the Board of Fire Commissioners on December 9, 2016.

Certified by Kris Olson on 1/9/17
 Kris Olson, Secretary/Clerk (Date Certified)

2017 ADOPTED BUDGET RESOLUTION

South Brunswick Fire District #1

(Fire District Name and Number)

Resolution No. 17/18 - # 2

FISCAL YEAR: January 1, 2017 to December 31, 2017

WHEREAS, the Annual Budget for the South Brunswick Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2017 and ending December 31, 2017, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 9, 2017; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.)


WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 862,793, which includes amount to be raised by taxation of \$809,249, and Total Appropriations of \$862,793; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 9, 2017 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2017 and ending December 31, 2017, is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$862,793, which includes amount to be raised by taxation of \$809,249, and Total Appropriations of \$862,793; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.


(Secretary's Signature)

1/9/17
(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
William Orchard	✓			
Richard Josephson	✓			
Sarah Berezansky	✓			
Kris Olson	✓			
Arthur Tarnowski	✓			

**The Commissioners of Fire District No. 1
in the Township of South Brunswick
County of Middlesex**


Resolution # 17/18 - # 3


Adoption of Temporary Budget for 2017

WHEREAS, it has become necessary for the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, by resolution, to adopt a temporary budget to make appropriations and to provide for the period between the beginning of the fiscal year, January 1, 2017, and the adoption of the budget by the legal voters of the fire district, which election is scheduled for February 18, 2017.

NOW, THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, as follows:

(1) A temporary budget is hereby adopted to be effective from the beginning of the fiscal year as noted above and to be in full force and effect until the adoption of the annual fire district budget as referenced above; the total of the appropriations of the temporary budget to reflect not in excess of 14% of the total of the appropriations made for all purposes in the budget for the preceding fiscal year exclusive of appropriations for interest and debt redemption charges and capital improvements.


Kris Olson, Secretary/Clerk


Date

	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>
Orchard	✓		
Tarnowski	✓		
Olson	✓		
Berezansky	✓		
Josephson	✓		

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX

RESOLUTION 17/18 - 4

AUTHORIZING MEETING SCHEDULE FOR THE 2017-2018 YEAR

WHEREAS, Public Law 1975, Chapter 231, Section 13, requires a public body to post and maintain posted, to distribute to designated newspapers, and to further file with the Municipal Clerk for the purpose of public inspections, a schedule of the regular meetings of such public body to be held during the calendar year; and,

WHEREAS, such schedule of regular meetings is required to contain the location of each meeting, to the extent that it is known, and the time and date of each meeting; and,

WHEREAS, Public Law 1975, Chapter 231, Section 3-D, provides that where the annual notice or revisions thereof, in compliance with sections of the subject act, set forth the location, time and date of any meeting, no further action shall be required for such meeting.

NOW THEREFORE, be it **RESOLVED** by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, as follows:

1. All regular meetings of the Commissioners shall take place on the second Monday of the month at the Kendall Park Volunteer Fire Co. Firehouse located at 125 New Road, Kendall Park, NJ at 6:30 p.m. on the following dates:

April 10, 2017	May 8, 2017
June 12, 2017	July 10, 2017
August 14, 2017	September 11, 2017
October 10, 2017 (Tues*)	November 13, 2017
December 11, 2017	January 8, 2018
February 12, 2018	March 12, 2018

***Tuesday Meeting due to the Columbus Day Holiday.**

2. A summary of this resolution shall be mailed to the Home News and Princeton Packet.
3. A summary of this resolution shall be posted and shall be maintained on the official bulletin board of the Township of South Brunswick and shall also be kept on file by the Municipal Clerk for purposes of public inspection.

Kris Olson, Board Clerk/Secretary 

March 13, 2017

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX**

RESOLUTION # 17/18 – 5

AURTHORIZING APPOINTMENT OF ACCOUNTANT FOR THE 2017-2018 YEAR

WHEREAS, there exists a continuing need for accounting services to be provided to the Commissioners of Fire District No.1 in the Township of South Brunswick, County of Middlesex, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2017-2018 years; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* provides a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(1) provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of contract.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, as follows:

1. Oliver Walling is appointed to provide accounting services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal as submitted and attached hereto.
2. This resolution and notice of award of contract shall be available for public inspection.
3. The salary to remain at the existing hourly rate.

Kris Olson, Board Secretary



March 13, 2017

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX**

RESOLUTION # 17/18- 6

AUTRHORIZING APPOINTMENT OF ATTORNEY FOR THE 2017-2018 YEAR

WHEREAS, there exists a continuing need for legal services to be provided to the Commissioners of Fire District No.1 in the Township of South Brunswick, County of Middlesex, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2017-2018 years; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* provides a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(1) provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of contract.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, as follows:

1. Richard M. Braslow, Esq. is hereby appointed to provide regular legal services to the Commissioners relative to any and all issues presented to the Commissioners pursuant to any of its obligations or responsibilities. This appointment is made pursuant to the proposal attached hereto and made a part hereof.
2. This resolution and notice of award of contract shall be available for public inspection.

Kris Olson, Board Secretary 

March 13, 2017

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX
RESOLUTION # 17/18 - 7
AURTHORIZING APPOINTMENT OF AUDITOR FOR THE 2017-2018 YEAR

WHEREAS, there exists a continuing need for auditing services to be provided to the Commissioners of Fire District No.1 in the Township of South Brunswick, County of Middlesex, concerning various responsibilities undertaken by said Commissioners; and,

WHEREAS, the Commissioners are desirous of making an appointment to this position as referenced above for the 2017-2018 years; and,

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 *et seq.* provides a governing body may award a contract without public advertising for competitive bidding where the nature of said contract is in the form of a professional service; and,

WHEREAS, the subject resolution providing for the awarding of this contract relative to professional services, and the notice of award of said contract shall be made available for public inspection; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a)(1) provides that a notice of the award of said contract be published in a newspaper, said advertisement stating the nature, duration and amount of contract.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, as follows:

1. Holman, Frenia and Allison, P.C. is appointed to provide auditing services to the Commissioners and establishment and maintenance of the necessary documentation consistent with the requirements and the regulations of the Department of Community Affairs and with the New Jersey statutes. This appointment is made pursuant to the proposal as submitted and attached hereto.
2. This resolution and notice of award of contract shall be available for public inspection.

Kris Olson, Board Secretary 

March 13, 2017

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX
RESOLUTION 17/18 - 8
DESIGNATION OF OFFICIAL NEWSPAPER PUBLICATIONS
FOR THE 2017/2018 YEAR

WHEREAS, the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, must, by statutory law, publish various items in order to comply with said requirements of statutory law; and

WHEREAS, the Commissioners are desirous of designating various newspapers as official newspapers in which the Commissioners may publish its various items during the 2017-2018 year.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 1, in the Township of South Brunswick, County of Middlesex, as follows:

The official newspapers in which the Commissioners will publish all required notices or other items during the 2017-2018 year pursuant to New Jersey statutes shall be the HOME NEWS-TRIBUNE and Princeton Packet, unless said New Jersey statutory law otherwise mandates that a newspaper other than those as referenced herein be used for said publications.

Kris Olson, Board Secretary/Clerk 

March 13, 2017

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX**

Resolution 17/18 – 9

Authorizing Approval and Payment of Claims

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 4, Section 5:31-4.1(e) provides that payment of claims by the fire district shall be by check on the fire district and signed by the Treasurer, Chairman or Vice Chairman, and countersigned by one other Commissioner as designated by resolution; and

WHEREAS, Subchapter 4, Section 5:31-4.2 further provides that the Commissioners, at their reorganizational meeting, designate, by resolution, the individuals whose signatures shall appear on checks drawn upon the treasury of the Commissioners; and

WHEREAS, Subchapter 4, Section 5:31-4.1(f) provides that the Commissioners shall, by resolution passed by not less than the majority of the full membership, further designate the manner in which the time in which salaries, wages or other compensation for services shall be paid.

NOW, THEREFORE be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex as follows:

1. The checks as issued by the Commissioners for payment claims shall be signed by the Treasurer, Chairman and countersigned by one other Commissioner in order that the Commissioners comply with the rules and regulations as promulgated by the Local Finance Board as set forth herein.
2. No more than two electronic signatures shall be used on any particular check in place of a handwritten signature.
3. The manner in which and the time in which compensation for services rendered by employees of the Commissioners shall be paid shall be in accordance with individual employment contracts. The Commissioners' salaries shall be paid as determined by the Commissioners.

Kris Olson, Secretary/Clerk 

March 13, 2017

THE COMMISSIONERS OF FIRE DISTRICT NO. 1

IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX

RESOLUTION #17/18- 10

AUTHORIZING ANNUAL SALARY FOR MEMBERS OF THE BOARD OF FIRE COMMISSIONERS

WHEREAS, the position of Fire Commissioner has been created by the formation of the Fire Districts by the Township Committee of the Township of South Brunswick; and

WHEREAS, N.J.S.A. 40A: 14-88 provides that members of the Board of Fire Commissioners shall receive compensation for their services in such amount as the Board shall fix subject to review by the Township governing body; and

WHEREAS, the appropriate funding has been set forth in the 2017 Fire District Budget;

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick as follows;

- 1) That the persons holding the below listed offices be compensated at the rates so prescribed as follows:

Chairman;	\$3500.00
Vice Chairman;	\$3500.00
Secretary;	\$3500.00
Treasurer;	\$5000.00
Commissioner;	\$3500.00

- 2) Each Member of the Board of Fire Commissioners shall receive as compensation such amounts as the board shall fix subject to review by the governing body wherein the fire district is located.
- 3) This rate of compensation shall be deemed approved upon adoption of this resolution.
- 4) This rate of compensation is contingent upon the appropriate funds being available relative to the 2017 Budget.

The above is a true copy of the Resolution adopted by the Commissioners of Fire District No. 1 in the Township of South Brunswick at its meeting on March 13, 2017.


Kris Olson, Board Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX**

RESOLUTION 17/18 - 11

DESIGNATING SURETY BONDING FOR COMMISSIONERS

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities, and the Fire District is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and

WHEREAS, Subchapter 6, Section 5:31-6.1 provides that the fire district shall, by resolution, designate employees and officials required to furnish surety bonds and determine minimum bonds for each such employee and official; and

WHEREAS, the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, deem it necessary to provide bonding for the President, Vice President and Treasurer of the Fire District.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex that all Commissioners shall be bonded in the amount of \$1,000,000.00 and the Treasurer shall be bonded in the amount of \$3,000,000.00.

Kris Olson, Board Clerk/Secretary 

March 13, 2017

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX**

Resolution 17/18 - 12

Adoption of Cash Management Plan

WHEREAS, the Local Finance Board has adopted rules and regulations which apply to municipal entities and the fire district is a municipal entity as defined in the rules and regulations as promulgated by the Local Finance Board; and,

WHEREAS, Subchapter 3, Section 5:31-3.1(a) provides that the governing body shall, by resolution passed by not less than a majority of the full membership, adopt a cash management plan, which shall include the designation of a depository, the State of New Jersey Cash Management Fund or a public depository or depositories.

NOW, THEREFORE, be it RESOLVED, by the Commissioners of Fire District No. 1, in the Township of South Brunswick, County of Middlesex, as follows:

1. This resolution shall act as a formal adoption by the Commissioners of a cash management plan, which shall allow for official depositories of the Commissioners to be the State of New Jersey Cash Management Fund, Wells Fargo, ~~Bank of America~~, Magyar Savings, PNC Bank and Capital One.

Kris Olson, Board Secretary/Clerk



March 13, 2017

**Commissioners of Fire District No.1
in the Township of South Brunswick
County of Middlesex**

Resolution # 17/18 – 13

Acceptance of Annual Audit

WHEREAS, N.J.S.A.40A:5A-15 requires the governing body to each Fire District to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year that ended December 31, 2016 has been completed and filed with The Commissioners of South Brunswick Fire District No. 1, pursuant to N.J.S.A.40A:5A-15, and

WHEREAS N.J.S.A.40A:-17 requires the governing body of the District to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled **“General Comments”** and **“Recommendations”**, in accordance with **N.J.S.A.40A:5A-17**.

NOW, THEREFORE BE IT RESOLVED, that the governing body of South Brunswick Fire District No. 1 hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year that ended December 31, 2016, and specifically has reviewed the sections of the audit report entitled **“General Comments”** and **“Recommendations”**, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the District is hereby directed to promptly submit to the Local Finance Board aforesaid group affidavit, accompanied by the certified copy of the resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON APRIL 10, 2016.



Kris Olson, Board Secretary



Date

FIRE DISTRICTS
GROUP AFFIDAVIT FORM

PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the governing body of South Brunswick Fire District No. 1 being of full age and being duly sworn according to law, upon our oath depose and say:

We are duly appointed/elected (cross out one) members of the Board of Fire Commissioners of South Brunswick Fire District No. 1

We certify, pursuant to N.J.S.A.40A:5A-17, that we have each reviewed the annual audit report for the fiscal year that ended December 31, 2016, and specifically the sections of the audit report entitled "General Comments" and "Recommendations."

(PRINT-NAME)

(SIGNATURE)

WILLIAM ORCHARD
ARTHUR TARNOVSKI
Richard Josephson
Kris Olson
Sarah Berezansky

William Orchard
Arthur Tarnowski
Richard Josephson
Kris Olson
Sarah Berezansky

Sworn to and subscribed before me

this 10th day of April, 2017

Christopher Perez
Notary Public of New Jersey

CHRISTOPHER PEREZ
NOTARY PUBLIC
STATE OF NEW JERSEY
ID # 50050780
MY COMMISSION EXPIRES DEC. 7, 2021

**The Commissioners of Fire District No. 1
in the Township of South Brunswick, County of Middlesex**

Resolution# 17/18- 14

Authorizing Disposal of Surplus Property

WHEREAS, the Fire District is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Commissioners are desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1 in the Township of South Brunswick, County of Middlesex, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Commissioners of the Fire District.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) The surplus property to be sold is a 2001 Dodge Ram 2500 Pick-Up Truck, VIN# 1B7KF23Z41J615711.

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Fire District reserves the right to accept or reject any bid submitted.

THE COMMISSIONERS OF FIRE DISTRICT NO. 1
IN THE TOWNSHIP OF SOUTH BRUNSWICK, COUNTY OF MIDDLESEX

Resolution # 17/18 – 15

Authorizing Budget Transfers Relative to 2017 Budget

WHEREAS, the Commissioners are authorized to undertake various budget transfer and/or encumbrances by statute; and

WHEREAS, it is necessary to undertake certain transfers and/or encumbrances.

NOW THEREFORE, be it **RESOLVED** by the Commissioners of Fire District No. 1 in the in the Township of South Brunswick, County of Middlesex, as follows:

- (1) The budget transfers and/or encumbrances as reflected on Schedule "A" are hereby adopted.



Kris Olson, Board Secretary

December 11, 2017

Date

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Josephson	X			
Olson	X			
Orchard	X			
Tarnowski	X			
Berezansky	X			

Schedule "A"

1. Transfer \$1000 from Incentive Program to Insurance Group Life
2. Transfer \$1500 from Incentive Program to Insurance Casualty
3. Transfer \$2000 from Fitness Program to Auditing Services
4. Transfer \$300 from Station 23 Utilities to Station 23 Building Maint.
5. Transfer \$3000 from Medical Service to Administrative Assistant
6. Transfer \$200 from Equipment Maintenance to Uniforms
7. Transfer \$1000 from Ladder/Hose Testing to Bank Service Charges

2018 FIRE DISTRICT BUDGET RESOLUTION

#17/18 - 16

South Brunswick Township Fire District #1

FISCAL YEAR: January 1, 2018 to December 31, 2018

WHEREAS, the Annual Budget for the South Brunswick Township Fire District #1 (the "Fire District") for the fiscal year beginning January 1, 2018 and ending December 31, 2018 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 11, 2017; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$871,280, which includes an amount to be raised by taxation of \$824,664, and Total Appropriations of \$871,280; and


WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 11, 2017 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2018 and ending December 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 8, 2018.



 (Secretary's Signature)

12/11/17

 (Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Orchard	X			
Josephson	X			
Berezansky	X			
Olson	X			
Tarnowski	X			

**The Commissioners of Fire District No. 1
in the Township of South Brunswick, County of Middlesex**

Resolution # 17/18 - 17

Authorizing Salary Increase Relative to Fire Coordinator

WHEREAS, the position of Fire Coordinator has been previously created; and
WHEREAS, terms and conditions of employment have been established; and
WHEREAS, the Fire District deems it appropriate to modify the salary relative to
said position.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District
No. 1, in the Township of South Brunswick, County of Middlesex as follows:

- (1) The salary of Fire Coordinator Christopher Perez is increased by Four
Percent (4%) retroactive to October 1, 2017.
- (2) All other terms and conditions of employment shall remain unchanged.



William Orchard , Board Chairman

December 11, 2017

Date

<u>Commissioner</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>	<u>Absent</u>
Josephson	✓			
Olson	✓			
Orchard	✓			
Tarnowski	✓			
Berezansky	✓			